

GOVERNMENT OF THE DISTRICT OF COLUMBIA
 Department of Youth Rehabilitation Services
UNUSUAL INCIDENT (UI) REPORT

Reporting Information

Name of Facility: PCC Stride, Inc.	Location of Incident:
Reporter:	Title: Foster Parent
Date of Incident:	Time of Incident:
Status:	Category:
Youth Segregated :	Medical Attention Needed:

Type of Incident (mark all that apply)

<u>CRITICAL INCIDENTS</u>	
Accident: Posing or Causing Significant Injury	Major Physical Plant Emergency Conditions
Extraordinary Event (Posing Serious Harm to Youth or Staff)	Riot
Death	Serious Assault (Significant Injury, multiple assailants, use of weapon)
Significant Destruction of Property	Significant Operation Breakdown
Fire or Arson	Suicide or Suicide Attempt (Not Gesture)
Major Contraband (Weapons, Money >\$5, Drugs, Alcohol)	
<u>UNUSUAL INCIDENTS</u>	
Abscondance	Insubordination
Accident	Property Destruction
Arrest	Return from Abscondance
Assault – Staff on Youth	School Issue
Assault – Youth on Youth	Theft
Contraband – Non Critical	Threats
Curfew Violation	Time Out
Environmental- Non Critical	Truancy
Illness	

Youth Data

Name	X-Ref Number	Sex	Race	Date of Birth	Date of Placement

Description of Incident and Action taken (In the space below describe the: who, what, when, where and how of the incident and steps taken to address the incident, including notification to other persons and/or agencies.) Use additional sheets/attachments if necessary.

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DEPARTMENT OF YOUTH REHABILITATION SERVICES
 COMMITTED AND DETAINED SERVICES ADMININSTRATIONS
COMMUNICATION/NOTIFICATION SHEET

Name of Facility & Person Making Notice _____ Date/Time _____

Name of Youth (if applicable) _____ Worker _____

Type of Incident _____

Date of Incident _____ Time of Incident _____

Name of Official/Agency	Telephone Number	Person Notified	Time	Remarks
Police, Other Emergency Authorities	911/ 311			
DYRS, Committed and Detained Services				
Monday – Friday 8:15am – 4:45pm	(202) 724-6665			
Monday – Friday 4:45pm – 8:15am, Weekends & Holidays	(202) 576-5178			
Abscondance Unit	(202) 508-1731			
OAG	(202) 741-5950			
Juvenile Neglect Clerk	(202) 879-0099/ (202) 737-0807			
RMUD Unit	(202) 724-1476			

An Unusual Incident Report must be completed prior to ending of the tour of duty and immediately faxed (with the Notification Sheet attached) to the DYRS Revenue Maximization Unit (RMUD) at (202) 724-1476.

All abscondance notifications, Requests for Custody Orders and Requests for Withdrawal of Custody Orders must be faxed to both the Abscondance Unit and the Juvenile Neglect Clerk.

DYRS will notify the Mayor’s Command Center and the Office of Inspection and Compliance when warranted. The Mayor’s Command Center will inform the DYRS Director on weekends and after 4:45pm Monday – Friday.